



City of Franklin, Virginia Electoral Board Minutes

Purlie Banks, Chair, Nancy Parrish, Vice-Chair, Gary Wyse, Secretary

Emergency Services Building

100 South Main Street

Franklin, VA 23851

Electoral Board Meeting February 6, 2024

Attendees: Purlie Banks, Nancy Parrish, Gary Wyse. Visitor – Jen Maynard

Meeting called to order at 2:05PM.

Motion made by Gary Wyse, 2nd by Purlie Banks to accept the agenda as presented – Passed unanimously.

Citizen's Time – Reviewed 2024-25 budget as submitted by Jen Maynard. Motion made by Purlie Banks, 2nd by Gary Wyse acknowledging receipt of the budget and requesting if not too late to include cost of a new DS200. Passed unanimously.

Motion made by Nancy Parrish, 2nd by Gary Wyse to accept the minutes of the Oct. 12, 2023, meeting as amended. Passed unanimously.

Motion made by Nancy Parrish, 2nd by Gary Wyse to approve the minutes of the November 8 and 13 as corrected. Passed unanimously.

Motion made by Nancy Parrish, 2nd by Gary Wyse to approve the minutes of the January 23, 2024, meeting as submitted. Passed unanimously.

Purlie Banks Order from Circuit Court and Oath was presented to the Board Secretary and is attached to these minutes.

The City IT director has been contacted regarding this matter and suspects that memory may be a problem. Jen Maynard will send another email referring to 24.2-107, pursuant to 2.2-3707 regarding requirements to post Electoral Board Minutes on the city's website.

The city pays bills on Friday if presented by previous Wednesday by Noon.

I, Gary Wyse move that the City of Franklin, VA., Electoral Board adjourn into closed session pursuant to Virginia Code Sections 2.2-3711-A-1 and 2.23711-A-4 to discuss appointing Officers of Election for 2024 elections. 2nd by Nancy Parrish, passed unanimously.

I, Gary Wyse move that the City of Franklin, VA., matters lawfully exempted from open meeting Electoral Board certify that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on February 6, 2024. Nancy Parrish 2nd and passed unanimously. Each member of the Electoral Board certified that this was the case.

Future meetings and time were set as follows:

February 22, 2024 – Main Event at 2:30PM would be Officer of Election training.

February 27 2024 - ESB at TBD for preprocessing of Absentee Ballots.

March 1, 2024, – ESB at TBD for preprocessing Absentee Ballot.



February 6, 2024 - Electoral Board Meeting Minutes (continued).

March 4, 2024 – St. Jude Catholic Church at 12:00PM – set up precincts for Election Day.

March 5, 2024 – Assignments to be made on the 4th to start Election Day Circuits.

March 6, 2024 – 10:00AM – ESB, begin canvass of primary election.

March 8, 2024 – 1:00PM – ESB, review Provisional Ballots and finish canvass.

April 12, 2024 – 2:00PM – Monthly Meeting.

Motion made by Nancy Parrish, 2nd by Gary Wyse to adjourn the meeting. Passed unanimously and the meeting adjourned at 4:18PM.

Respectfully submitted,

Gary Wyse

Secretary

Attachments – Purlie Banks Order from Circuit Court and Oath.